

Croudace Bay Sailing Club Incorporated
Committee Meeting 15/02/2021

Meeting Opened 19:03 pm

Present:

Steven Gomboso	Lawrence Caelli	Stephen Hill	Paul Dunda
Ian Gilkes	Peter Clarke	Ralph Wilson	

Apologies

Jeffrey Payne	David Calvert	Greg Mackintosh	Adrian Williams
"Bosun"	Jodie Calvert	Mac Story	

No.	Item	Description	Action
1.0	Confirmation of minutes	Minutes for previous meeting June – moved – Paul Dunda seconded – Lawrence Caelli	
1.1	Business Arising	Nil – deferred to General Business	

2.0	Correspondence		
2.1	Incoming	<ul style="list-style-type: none">Newcastle Permanent Building Society statements for December 2020 & January 2021Account Statements from Lake Macquarie City CouncilInvoice – Purnell TrophiesReceipt – Steven Gomboso (paper)Receipt – Ian Gilkes (wine for Presentation)LMCC – Request for Sporting Sponsorship	
2.2	Outgoing	<ul style="list-style-type: none">Nil	
2.3	Action arising from Correspondence	<ul style="list-style-type: none">Dealt with in General Business	

Reports

3.1	Commodore	<ul style="list-style-type: none">The Annual Regatta was a great success.Welcome to new members Stephen Hill (Endevour 24) & Robin Brand (Jarkan 10.5)	
3.2	Vice Commodore	<ul style="list-style-type: none">Nothing to report	
3.3	Rear Commodore	<ul style="list-style-type: none">Nothing to report	
3.4	Club Captain	<ul style="list-style-type: none">Nothing to report	
3.5	Secretary's Report	<ul style="list-style-type: none">Nothing to report	
3.6	Treasurer's Report	<ul style="list-style-type: none">See Treasurers Report below	

General Business

1	<u>ELCB to Club House</u> Denis to inspect whether the power circuit to the club house has an ELCB installed. The power in the club house does not have ELCB protection Lawrence to talk with Anne Hoyer (LMCC) regarding the council updating main switch & installing elcb protection LMCC have stated that this is not their responsibility, as the building was handed over to the Council conforming to the relevant standards of the day, and there is no requirement for the council to upgrade the electrical works. The club has the council's permission to upgrade the electrical works at the club expense.	Ongoing
16 Nov	David Calvert has offered to undertake the upgrade of the sub-board in the clubhouse. Expected costs approx. \$200-\$250.	David C
2	<u>Christmas Party Catering Procedure</u> Denis & Steven to document party procedure for future reference	Denis & Steven
3	<u>Corona Virus</u> Recording of race participants continues and is working well.	Note
4 19 Oct	<u>CBSC Bumper Stickers</u> We are out of bumper stickers, Lawrence to chase up ordering more CBSC bumper stickers Lawrence has proposed to get quotes for some bumper stickers. Has approached some suppliers and following this up.	Lawrence
5	<u>Summer 2 Race 8</u> The last race of the summer season will be brought forward to 18 th April from 25 th April due to Anzac Day.	Note
6	<u>Landing at the bottom off the Clubhouse Stairs.</u> One of our club members has brought to the committee's attention that the ground at the bottom of the clubhouse stairs is broken and uneven, and difficult to negotiate, and a potential safety hazard It has been proposed that the CBSC approach the LMCC to get this repaired.	
16 Nov	LMCC have issued a job number for the repair of the landing at the base of the stairs.	Lawrence
7	<u>Club Shirts</u> Steven will approach a local screen printer to make enquiries to cost for new club shirts.	Steven

<p>16 Nov</p> <p>15/2</p>	<p>We will also request expressions of interest from club members to gauge interest in new co-ordinating new shirts for club members.</p> <p>Steven has approached a local embroidery company for some ideas, that has previously produced shirts with the club logo. They have given us some indicative costings, for a long and a short sleeve shirt.</p> <p>Lawrence will look at ordering a sample of each, with the view of having them available for club members</p> <p>Lawrence has bought shirts from (XXXXX) and has been very happy with the price and quality of the shirts, and highly recommends them.</p>	
<p>8</p>	<p><u>Sailing Instructions</u></p> <p>It is proposed to modify the sailing instructions to include a Leave of Absence for any boat engaged in the rescue of people/vessel during a race, where the yacht cannot resume racing.</p>	<p>Lawrence</p>
<p>9</p>	<p><u>Starting Instructions in Clubhouse</u></p> <p>The starting procedures will be revised & updated to assist the Race day official with the starting procedures and recalls in the event that boat(s) cross the start line before the official start signal.</p>	<p>Lawrence</p>
<p>10</p>	<p><u>Entry Steps</u></p> <p>The non-slip tape on the entry steps is coming off and is potentially slippery. The steps need a clean & be re-sealed.</p> <p>Lawrence to organise a working bee this week.</p>	<p>Lawrence</p>
<p>11</p>	<p>LMCC – Request for Sporting Sponsorship</p> <p>Lawrence received the following email from LMCC regarding request for expressions of Interest from community groups for small capital Projects.</p> <p>All members are asked to read this information, and forward any ideas to Lawrence and the committee</p> <p>Stronger Communities Programme - Round 6</p> <p>The Stronger Communities Programme provides each of the 151 Federal electorates with \$150,000 to fund small capital projects. These projects aim to improve local community participation and contribute to vibrant viable communities. Federal Members of Parliament (MPs) identify potential projects and invite applications from their electorate.</p> <p>Open date: 19 Jan 2021 10:00 AM AEDT. Close date: 22 Mar 2021 05:00 PM AEDT.</p> <p>What do you get? Up to \$20,000 of funding for capital projects.</p> <p>Who is this for? Applicants invited to apply by their local MP.</p> <p>Please refer to the website for further information. Stronger Communities Programme – Round 6 business.gov.au</p>	

	Meeting closed 19:55 hrs Croudace Bay Sailing Club PO Box 30 Valentine 2280	
	Next meeting 15 February 2021 - 19:00 hrs	
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CROUDACE BAY SAILING CLUB

FEBRUARY 2021 – TREASURER'S REPORT

INCOMING CORRESPONDENCE

November, December 2020 and January 2021 bank statements
Account Statements from Lake Macquarie City Council
Invoice – Purnell Trophies
Receipt – Stephen Gomboso (paper)
Receipt – Ian Gilkes (wine for Presentation)

OUTGOING CORRESPONDENCE

FINANCIAL OPERATING ACCOUNT

OPENING BALANCE **\$8,223.59**

Incoming	
<u>November 2020</u>	
Nil	0.00
<u>December 2020</u>	
Nil	0.00
<u>January 2021</u>	
Interest – fixed term deposit	55.78
Regatta fees	20.00
Associate membership (D Avard)	20.00
Deposit – (Stephen Hill)	220.00
Total	\$315.78

Outgoing	
<u>November 2019</u>	
Nil	0.00
<u>December 2019</u>	
Purnell Trophies	680.40
Steven Gomboso (paper)	42.94
Ian Gilkes – wine for presentation	145.20
<u>January 2020</u>	
Nil	0.00
Total	\$868.54

CLOSING BALANCE **\$7,670.83**
FIXED TERM DEPOSIT **\$10,000**

For investigation:

An amount of \$220.00 came into the bank account in January without a name against it.
There was no on-line application for full membership completed. Could the Secretary please send out an email to all CBSCers asking if anyone deposited this amount?

Treasurer submitted report in absentia – apologies for February meeting. Safety Auditor – apologies for February meeting.

Annual Submission & Duty Calendar

Due Date	Activity	Responsibility	2019 / 2020
July	Electricity (LMCC)	Treasurer	
	Water (LMCC)	Treasurer	
	Rent (LMCC)	Treasurer	
	Commence review of Sailing Calendar	Rear Commodore	
	Return of Perpetual Trophies	Rear Commodore	
August	Notify Members of Presentation Date	Secretary	
	Return of Perpetual Trophies	All Skippers	
	Presentation Awards – Finalise Placings	Handicapper	
	Presentation Awards - order trophies	Vice Commodore	
	Presentation Awards - Print Certificates	Secretary	
	Presentation Night Costs due	Treasurer	
	LMCC Rates	Treasurer	
	Update Honour Board	Club Captain	
1 st September	Membership Fees due	All Skippers	
	Annual Cat. 7 Safety Audits due	All Skippers	
	Public Liability Insurance Due	Treasurer	
October			
November			
December	Submit copy of PL insurance to LMCC	Treasurer	
	Clubhouse Contents Insurance Due	Treasurer	
	Notification of Christmas Party	Secretary	
	Christmas Party		
	Christmas Party Costs Due		
	Notification for Regatta	Treasurer	
January	CBSC Regatta		
February			
March	Sailing Event Notification Form	Secretary	
April	Presentation Night – book venue	???	
May	Fixed Term Deposit Account Renewal Date	Treasurer	
	Accounts Submitted to Auditor	Treasurer	
14 th May	Notification of AGM	Secretary	
June	Auditors report submitted to Council	Treasurer	
	Audit Registration to DFT	Treasurer	
	Auditors Report & Financials submitted to AGM	Treasurer	
	AGM	Commodore	