



Club Membership and Racing

Web based membership management and yacht racing

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Introduction

The intended purpose of this document is to give clear instructions on how to use the web-based system developed for the management of membership, races and point score series by the Croudace Bay Sailing Club.

Guiding Principles

These principals are described in the following document :-

“Handicap and Pointscore - Principles, Policies, Definitions & Calculations”

https://cbsc.org.au/documents/racing/cbsc-handicap_pointscore.pdf

System (Web) Sites

The system site is designed to be used by both the public to obtain general information about the club, club events, notifications and race results and, by club members who have the ability to also “update” the site’s information including their own details.

The level of access to the site is managed by the site user accounts and the membership of those accounts within groups of varying permissions of site activities. To gain an account to access the site you must be a member of the club. To join the club you must complete an application for membership and submit either in person, via email or online via the site itself.

<https://cbsc.org.au/index.php/9-members/59-membership-join-renew>

or

<https://cbsc.org.au/documents/forms/membershipRenewal.pdf>

Members may log in to the site and will have access to perform functions according to the permissions aligned with their account.

There are 2 main sites used to manage the Club’s activities :-

1. Internet accessible
<https://cbsc.org.au>
2. Standalone clubhouse
Used to manage racing

The information recorded on the standalone clubhouse system site is transferred to the internet accessible site as soon as practicable at the conclusion of each race event.

For the rest of this document all instructions apply equally to both sites unless mentioned specifically.

Login

Logging in to the site is achieved via the “Login tab” situated in the top right corner of the home page displayed in your web browser accessing the system site :-

<https://cbsc.org.au>

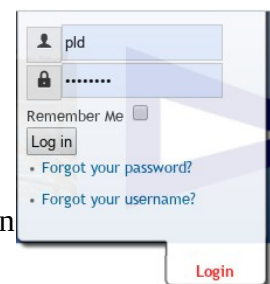


Welcome to the Croudace Bay Sailing Club web site

The Croudace Bay Sailing Club (CBSC) is a small friendly yacht club located on the shores of beautiful Lake Macquarie. The club races approximately once a fortnight on a Sunday afternoon. All yachts sail in one mixed fleet.
(...contact us)

Clicking on the tab reveals text boxes to enter your user login name and password and, a “Log In” button to initiate the login credentials verification attempt and subsequent process.

The clubhouse standalone site has an automated special account which should normally be logged into the site ready for the racing of the day. If not, the log in process is the same and the login credentials are available with the clubhouse site.



Racing

Overview

The racing system is comprised of seasons, series, races, boats, people and memberships. Boats and people make up a fleet. More than one race makes a series and there are a number of series in each season. A series point score will only be awarded to boats associated with a valid membership for the season. Boats associated with a valid membership will automatically be made a member of the fleet for each series of the season's membership. For new members joining after the start of the season please see the section “Add boat to series” on page ? below.

Quick Start

There are many activities that need to be completed to prepare to record the results of a day's racing into the system. These will be covered elsewhere. In this section we will describe the basic operations of a single race which applies to all of the different race events held at the club.


Race Day

If you are logged into the site using an account with permission to manage a race then, you will see an entry in the main menu labelled "Race Day".



Clicking on the menu entry should take you to a page ready to record the results of the next scheduled race of the current series.

For the purpose of this explanation I will make the assumption that all activities from the previous races have been correctly completed, there are no special circumstances to consider and default data for this race is accurate and complete (i.e. start times, tcf).


Logout

[Home](#)
[Racing](#)
[Club Matters](#)
[Members](#)
[Gallery](#)
[Race Day](#)
[Admin](#)
[Help](#)

CBSC-Admin
Paul Dunda

Race Day ♦ Season 2020/21 ♦ Summer 2
2021-03-14 ♦ 5th Point Score

5th Point Score ▼
Race List

Course 1 North East ▼
Conditions

	Start Times	Best Start	BCH Base
Div2	13:30:00	? ▼	
Div1	14:00:00	? ▼	0

Boat	Start	Finish	Elapsed	Ple.	TCF	Corrected	Ple.	Pts.	BCH	TCFn	Status
<input type="checkbox"/> BarneyCools	14:00:00	00:00:00	00:00:00	0	0.647	00:00:00	0	0.0	0.000	0.650	DNS : Did Not Start ▼
<input type="checkbox"/> Beyond II	13:30:00	00:00:00	00:00:00	0	0.581	00:00:00	0	0.0	0.000	0.581	DNS : Did Not Start ▼
<input type="checkbox"/> Blown Away	13:30:00	00:00:00	00:00:00	0	0.571	00:00:00	0	0.0	0.000	0.573	DNS : Did Not Start ▼
<input type="checkbox"/> Booked Off	13:30:00	00:00:00	00:00:00	0	0.501	00:00:00	0	0.0	0.000	0.502	DNS : Did Not Start ▼
<input type="checkbox"/> Cascade	13:30:00	00:00:00	00:00:00	0	0.496	00:00:00	0	0.0	0.000	0.499	DNS : Did Not Start ▼
<input type="checkbox"/> Crackerjack	14:00:00	00:00:00	00:00:00	0	0.691	00:00:00	0	0.0	0.000	0.694	DNS : Did Not Start ▼
<input type="checkbox"/> Epic Venture	13:30:00	00:00:00	00:00:00	0	0.545	00:00:00	0	0.0	0.000	0.548	DNS : Did Not Start ▼
<input type="checkbox"/> Excalibur	14:00:00	00:00:00	00:00:00	0	0.682	00:00:00	0	0.0	0.000	0.684	DNS : Did Not Start ▼
<input type="checkbox"/> Faraway	14:00:00	00:00:00	00:00:00	0	0.609	00:00:00	0	0.0	0.000	0.610	DNS : Did Not Start ▼
<input type="checkbox"/> Gremlin	14:00:00	00:00:00	00:00:00	0	0.640	00:00:00	0	0.0	0.000	0.644	DNS : Did Not Start ▼
<input type="checkbox"/> Illeac	14:00:00	00:00:00	00:00:00	0	0.619	00:00:00	0	0.0	0.000	0.619	DNS : Did Not Start ▼
<input type="checkbox"/> Jamika	13:30:00	00:00:00	00:00:00	0	0.513	00:00:00	0	0.0	0.000	0.513	DNS : Did Not Start ▼
<input type="checkbox"/> Konan the Bavarian	14:00:00	00:00:00	00:00:00	0	0.648	00:00:00	0	0.0	0.000	0.653	DNS : Did Not Start ▼
<input type="checkbox"/> MnM	13:30:00	00:00:00	00:00:00	0	0.480	00:00:00	0	0.0	0.000	0.481	DNS : Did Not Start ▼
<input type="checkbox"/> Mor Ewyn	13:30:00	00:00:00	00:00:00	0	0.445	00:00:00	0	0.0	0.000	0.446	DNS : Did Not Start ▼
<input type="checkbox"/> Restless	13:30:00	00:00:00	00:00:00	0	0.557	00:00:00	0	0.0	0.000	0.561	DNS : Did Not Start ▼
<input type="checkbox"/> Selene	14:00:00	00:00:00	00:00:00	0	0.635	00:00:00	0	0.0	0.000	0.640	DNS : Did Not Start ▼
<input type="checkbox"/> Serein	14:00:00	00:00:00	00:00:00	0	0.629	00:00:00	0	0.0	0.000	0.634	DNS : Did Not Start ▼
<input type="checkbox"/> Seven Seas	14:00:00	00:00:00	00:00:00	0	0.589	00:00:00	0	0.0	0.000	0.590	DNS : Did Not Start ▼
<input type="checkbox"/> Solar Flair	13:30:00	00:00:00	00:00:00	0	0.495	00:00:00	0	0.0	0.000	0.495	DNS : Did Not Start ▼
<input type="checkbox"/> Uncanny	13:30:00	00:00:00	00:00:00	0	0.480	00:00:00	0	0.0	0.000	0.480	DNS : Did Not Start ▼
<input type="checkbox"/> Villa III	14:00:00	00:00:00	00:00:00	0	0.675	00:00:00	0	0.0	0.000	0.676	DNS : Did Not Start ▼

☐ (un) / Tick ALL Boats
 ☐ Prep Checked Boat(s) for Start

(*) Mandatory fields

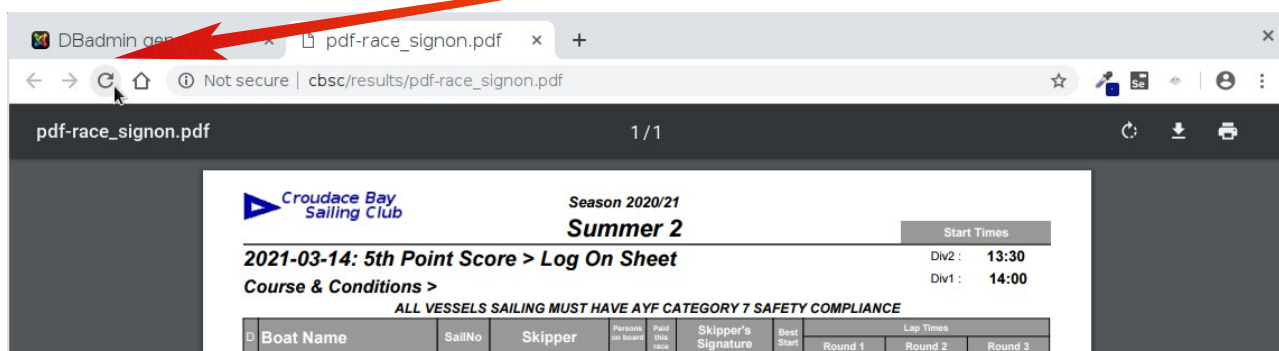
Print Sign On
Print Result
Save Changes
Exit

Print Sign-On

Normal practice is to have printed the “Sign On” sheet for the next race at the conclusion of a days racing. If a “Sign On” sheet is needed then, click the “Print Sign On” button bottom right of this screen (see image above). This will produce and display the sheet for printing where you can complete the printing by clicking the printer icon top right of the page.



The printing process is not immediate and so, you may need to “refresh” the page until the requested print-out appears. This is achieved by clicking the “refresh web page” icon top left on your browser.



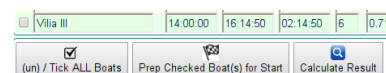
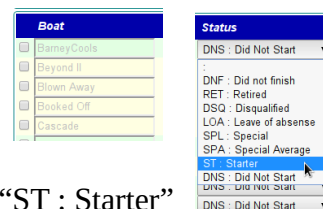
Race procedure Starting & Finishing

Information for this is maintained in a separate document.

Enter & Process System Results

The default status of boats within the race is “Did Not Start”. To fully process a race the following steps need to be completed:-

1. Choose “Course”
 - i. Select from the drop down menu top left.
Click “Save Changes” button bottom right of screen.
2. Select and prepare boats nominated for the race
 - i. Using the left hand “tick box”, tick boats that have nominated to start and press the “Prep Checked Boat(s) for Start”.
 - ii. Use the far right hand “Status” drop down menu button to choose “ST : Starter” if needed.
Click “Save Changes” button bottom right of screen.
3. Enter finish times for boats
 - i. Enter the hours minutes and seconds using a leading zero where



Boat	Start	Finish
<input type="checkbox"/> BarneyCools	14:00:00	16:05:56
<input type="checkbox"/> Beyond II	13:30:00	00:00:00

needed and making sure you have “:” between the units of time.

- ii. Use the far right hand “Status” drop down menu button to choose “DNF : Did not Finish” etc. if needed. (as per starter above)
- iii. When all results are entered press the “Calculate Result” button
Click “Save Changes” button bottom right of screen.

Vilia III	14:00:00	16:14:50	02:14:50	6	0.710
<input checked="" type="checkbox"/> (un) / Tick ALL Boats					
<input type="button" value="Prep Checked Boat(s) for Start"/>					
<input type="button" value="Calculate Result"/>					

3. i. To iii. May be repeated as many times as required.

4. Select the “Best Start” boats for divisions 1 and 2 using the drop down menu button top right of screen.

Course	Start Times	Best Start
2 South East	Div2 13:30:00	Epic Venture
Conditions SSE-ESE 8-14 kts very pleasant sail	Div1 14:00:00	Serein

5. Enter the “Conditions”
into the text box top left.
Click “Save Changes” button bottom right of screen.

6. Press “Race List” button top right to get back to the race series page to complete the results processing.

4th Point Score	Race List
Start Times	Best Start
Div2 13:30:00	Epic Venture
	BCH Base

- i. Press the “Process Result” button of the race
This completes the process for the individual race being entered, sets it available for the series processing and updates the TCF to be used for the next race in the series. (see Figure 1. next page)

2021-02-28 > 4th Point Score 4th Point Score Course : 2 South East SSE-ESE 8-14 kts very pleasant sail		<input type="button" value="EDIT"/> <input type="button" value="Race Day"/> <input type="button" value="Process Result"/> <input type="button" value="Print Result"/> <input type="button" value="Print Sign On"/>
--	--	--


























- ii. After 6.i press the “Process Placings” button middle right.
This processes the newly completed race into the series calculating the progress point score, average BCH and average points for starter’s duties and LOA. It also initiates a background process to prepare the web progress point score result page for the series.

<input type="button" value="Boat TCF"/> <input type="button" value="Produce Result Set"/>	<input type="button" value="Process Placings"/> <input type="button" value="View Results"/>	<input type="button" value="Recalculate Series Results"/> <input type="button" value="Publish Results"/>
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The above 6 steps fully completes processing a race result into a race series point score.

CBSC-Admin
Paul Dunda
Season 2022/23 - Admin Race
In-Active ▼

Full List
Set Status

2023-08-20 > Race 24						
Race 8	    	Active	Last Activity: 2022-07-28 11:56:49			
Course :						
2023-08-06 > Race 23						
Race 7	    	Active	Last Activity: 2022-07-28 11:56:49			
Course :						
2023-07-23 > Race 22						
Race 6	    	Active	Last Activity: 2022-07-28 11:56:49			
Course :						
2023-07-09 > Race 21						
Race 5	    	Active	Last Activity: 2022-07-28 11:56:49			
Course :						
2023-06-25 > Race 20						
Race 4	    	Active	Last Activity: 2022-07-28 11:56:49			
Course :						

Race Filter

Name


Status ▶ ?


Season 2022/23 ▼


Series Open ▼


Date


Search


 Boat TCF


 Process Placings


 Recalculate Series Results


 Produce Result Set


 View Results


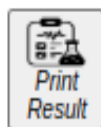

 Publish Results

Figure 1: Race Series List

Print Result

Press the “Print Result” button of the race within the series. This will produce and display the sheet for printing where you can complete the printing by clicking the printer icon top right of the page.



of the race within the series. This will produce and display the sheet for printing where you can complete the printing by clicking the printer icon top right of the page.

Add boat to series

To add a boat to the fleet and also into this series click on the “New Boat” button bottom right of the “RaceDay” page. This brings you to a form where you can add the boat details. When you click the “Save New Boat” button bottom right of the page the following should take place :-



1. The details are saved as an active boat in the fleet
2. The boat is made active within the series from which the action was induced with a handicap of 1.000
3. Blank “race results” records are inserted into all races for this series.

Now go back to the current “RaceDay” by clicking on the “RaceDay” main menu entry where you should now see the newly added boat.

N.B. after adding any and each new boat for the first time into an ongoing series, the first time handicap must be calculated to make the new boat finish their first race last by one second. This handicap then gets set as TCF0 for this series and the entire series results are to be recalculated.



Season

Series

Fleet